



Provincial Job Description

TITLE:
(334) Detoxification Attendant

PAY BAND:
13

FOR FACILITY USE:

SUMMARY OF DUTIES:

Assists clients through detoxification and the first stages of recovery from alcohol/chemical addictions.

QUALIFICATIONS:

- ◆ Addictions Counselling diploma

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ Basic computer skills
- ◆ Communication skills
- ◆ Organizational skills
- ◆ Interpersonal skills
- ◆ Ability to work independently
- ◆ Ability to work with culturally sensitive issues
- ◆ Ability to communicate in a First Nations' language, where required by the job
- ◆ Valid driver's license

EXPERIENCE:

- ◆ **Previous: Twelve (12) months previous experience with an addictions recovery program in a cross-cultural setting.**

KEY ACTIVITIES:

A. Monitoring Clients

- ◆ Ensures efficient care of detoxification clients.
- ◆ Monitors and records usage of medications.
- ◆ Assesses severity of withdrawal symptoms.
- ◆ Assesses and monitors chemical withdrawal process.
- ◆ Monitors clients' completion of assigned duties.
- ◆ Ensures clients adhere to rules/guidelines and takes necessary disciplinary action if necessary.

B. Program Promotion

- ◆ Facilitates group meetings (e.g., Alcoholics Anonymous).
- ◆ Liaises with other departments to meet client needs.
- ◆ Assesses client suitability for social detoxification program and supports.
- ◆ Liases with physicians/nurses to provide a withdrawal plan.
- ◆ Liases with Addictions Counsellors for case management plan.
- ◆ Supervises clients in recreational and program activities.
- ◆ Screens and schedules clients for placement.

C. Clerical

- ◆ Prepares reports.
- ◆ Maintains client records/daily logs.
- ◆ Performs general clerical duties (e.g., answer phone, scan, photocopy, file).

D. Related Key Work Activities

- ◆ Assists clients with personal hygiene.
- ◆ Assists with client comfort.

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: September 15, 2021